

**Borough of Rocky Hill  
Borough Council  
Minutes of the Regular Meeting  
March 3, 2013**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:30 PM followed by the salute to the flag.

**NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 9, 2014. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

**ROLL CALL**

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Connie Hallman-present, Ms. Julia Hasser-absent, Mr. Phil Kartsonis-present, Mr. Mark Pausch-present.

Also present: Mayor Ed Zimmerman, Clerk Rebecca Newman, Deputy Clerk Christine Witt, and Borough Attorney Albert Cruz.

**MAYOR'S COMMENTS**

The Mayor announced that the next Somerset County Governing Officials meeting is on March 12, 2014 at Alfonso's in Somerville and the speaker will be Bill Driscoll of the NJ League of Municipalities.

**APPROVAL OF MINUTES**

Regular Meeting Minutes – February 19, 2014. Bremner moved to approve the minutes and Hallman seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: None

**PUBLIC COMMENT**

The floor was opened to public comment. Hearing none, the floor was closed.

**STATE POLICE REPORT**

Council Member Kartsonis delivered the report.

**ENGINEER'S REPORT**

Report dated March 3, 2014 was distributed and filed in the Borough Clerk's office. Engineer Tanner gave an overview of the report.

**Roof Repair**

The contract has been signed, the building permit has been prepared, and the contractor has put a tarp over the roof to prevent further damage. Repairs will begin when the weather improves.

**Damage Inside Building from Roof Leak**

Garden State Environmental has made an inspection and prepared a report. A remediation firm will have to be hired to perform the work.

**Leaf Pick-up**

Engineer met with South Brunswick to discuss a potential contract.

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Snow Removal

The bid/quote is complete and is set to open on March 12<sup>th</sup> for award at the second March Council meeting.

Brush and Limb Removal

The bid/quote is complete and is set to open on March 12<sup>th</sup> for award at the second March Council meeting.

Generator Grant

In order to move forward with the project, the Engineer needs authorization to bring in an electrical engineering firm to prepare the plans and specifications necessary to do the work on generators at both the Municipal Building and the Well House. AT&T is also interested in installing a generator on the water tower site for their use.

Washington Street Sidewalk Contract

The contract has been awarded and the NJDOT has approved use of all three grants, Beautification I & II and Pedestrian Crossing, as part of the project. A voucher in the amount of 75% of the state participating items has been released to the Borough. A pre-construction meeting is set for March 26<sup>th</sup> at the Van Cleaf office in Hillsborough.

Construction Projects

In the process of preparing plans for:

- Removal and replacement of storm sewer on Toth Lane.
- Repair of water main leak on Crescent Ave.
- Construction of asphalt curb on northern leg of Toth Lane.
- Clean and stabilize the drainage easement from Lemoire to Merritt.

**CHIEF FINANCIAL OFFICER'S REPORT**

No report.

**APPROVAL OF VOUCHERS**

Bill List dated March 3, 2014 was presented for approval. Donahue moved to approve all vouchers.

Motion seconded by Bremner. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: None

**SPECIAL BUSINESS**

**Presentation from Fire Chief Re: Vehicle**

Tabled

**Resolution 2014-31: Authorizing the Mayor and Clerk to Sign an Agreement with South Bound Brook Police for Police Services**

Pausch moved to approve the resolution with the specified changes. Hallman seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: None

**Resolution 2014-32: Authorizing Kencor to Install a Tank Heater for the Elevator in the amount of \$780.00**

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Donahue moved to approve the resolution. Bremner seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: None

**Resolution 2014-33: Authorizing an Expenditure of an Amount Not to Exceed \$150.00 for Installation of a Smart Thermostat in the Borough Hall Office**

Bremner moved to approve the resolution. Donahue seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: None

**Resolution 2014-34: Cancelling Improvements Authorizations for General Capital**

Pausch moved to approve the resolution. Bremner seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: None

**Mayor's Appointment to the Millstone Valley Preservation Coalition**

The Mayor is looking for volunteers to appoint at the next meeting.

**Discussion of Montgomery-Rocky Hill Municipal Alliance Committee and Youth Services**

**Commission Ordinance**

Attorney Cruz explained that Montgomery is changing their ordinance and expects Rocky Hill to mirror those changes. Attorney Cruz will review the Montgomery ordinance for any possible adverse interest to the Borough.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**COMMUNICATIONS:**

Communications as listed, were distributed, disseminated and filed accordingly.

**PUBLIC COMMENT**

The floor was opened to public comment. Hearing none, the floor was closed.

**ADJOURNMENT**

Motion was made by Pausch with a second by Donahue to adjourn the meeting at 8:15 PM. Motion carried on voice vote.

Respectfully submitted:  
Christine Witt  
Deputy Borough Clerk

March 3, 2014

### List of Bills - (0110101001) CASH CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
7949	547 - Comcast	PO 4743 Internet service call	99.13	99.13
7950	71 - DI FRANCESCO BATEMAN PC	PO 4742 Legal Services Jan. 2014	1,648.00	1,648.00
7951	122 - KENCOR INC	PO 4748 Bi-monthly elevator service	75.00	75.00
7952	515 - RARITAN AND MILLSTONE RIVERS FLOOD	PO 4739 Flood Commission Dues	250.00	250.00
7953	546 - REBECCA NEWMAN, CUSTODIAN OF FUNDS	PO 4740 Petty Cash replenishment, office su	48.00	48.00
7954	354 - RICOH USA, INC.	PO 4736 Copy machine rental Jan. 2014	124.50	124.50
7955	248 - SOMERSET CTY GOV. OFFS. ASSOC.	PO 4746 February meeting, Zimmerman	35.00	35.00
7956	286 - VAN CLEEF ENGINEERING	PO 4749 Engineering services: balance of 20	5,301.25	5,301.25
7957	289 - VERIZON	PO 4738 EMS phone	81.01	81.01
7958	289 - VERIZON	PO 4750 Municipal building phone	314.93	314.93
7959	530 - WOOLSON SUTPHEN ANDERSON	PO 4747 PB attorney	280.00	280.00
TOTAL				8,256.82

Total to be paid from Fund 01 CURRENT FUND

8,256.82

8,256.82

### List of Bills - (0810101001) CASH UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
6871	380 - HANS OLSEN	PO 4744 Water Dept. maintenance	115.00	115.00
6872	321 - MIRACLE CHEMICAL CO	PO 4741 Water Dept. chemicals	29.80	29.80
6873	311 - TIM LESKO	PO 4745 Water Dept. maintenance	490.00	490.00
6874	286 - VAN CLEEF ENGINEERING	PO 4749 Engineering services: balance of 20	1,760.25	1,760.25
6875	289 - VERIZON	PO 4737 Water Dept. phone	30.10	30.10
TOTAL				2,425.15

Total to be paid from Fund 08 UTILITY OPERATING

2,425.15

2,425.15

EXPLANATION: This Resolution authorizes Mayor and Clerk to sign a new Shared Police Services Agreement for police services.

RESOLUTION 2014 - 31

BOROUGH OF ROCKY HILL  
SOMERSET COUNTY

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes municipalities to enter into contracts with any other municipality for the provision of services; and

WHEREAS, the Shared Police Services Agreement between the Borough of Rocky Hill and the Borough of South Bound Brook for police services expires on March 31, 2014; and

WHEREAS, both parties desire to renew the Shared Police Services Agreement; and

WHEREAS, the Borough of Rocky Hill desires to enter into a new Shared Police Services Agreement for police services with the Borough of South Bound Brook for a term of three (3) years from April 1, 2014 through March 31, 2017, with one (1) year renewals at the option of Rocky Hill unless terminated upon written notice sixty (60) days in advance of the renewal date; and

WHEREAS, the Borough of Rocky Hill shall compensate the Borough of South Bound Brook at a rate of \$4,027.00 per month for the first year for a total of \$48,324.00, and at a rate of \$4,108.00 per month for the second year for a total of \$49,296.00; and

WHEREAS, the Mayor and Council of the Borough of Rocky Hill are of the opinion that it is in the best interest of its citizens to enter into a new Shared Police Services Agreement with the Borough of South Brook for police services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, in the County of Somerset, State of New Jersey, as follows:

1. That the Mayor and Clerk are authorized to sign the Shared Police Services Agreement between the Borough of South Bound Brook and the Borough of Rocky Hill for police services in the form attached to this Resolution.
2. This Resolution takes effect immediately.

ATTEST:

By: \_\_\_\_\_

Rebecca Newman, RMC  
Borough Clerk

By: \_\_\_\_\_

Edward P. Zimmerman, Mayor

CERTIFICATION

I, Rebecca Newman, Clerk of the Borough of Rocky Hill, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on March 3, 2014.

\_\_\_\_\_  
Rebecca Newman, RMC  
Borough Clerk

**RESOLUTION 2014 - 32**

**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**WHEREAS**, the Elevator in the Borough Hall fails to function in cold weather;  
and

**WHEREAS**, Kencor, the company that inspects and does routine maintenance on  
the elevator determined the issue was cold hydraulic fluid; and

**WHEREAS**, Kencor recommends installing a tank heater to resolve the issue and  
will do so for a total fee of \$780.00; and

**WHEREAS**, there are sufficient funds in the Borough's budget to pay for this  
purchase.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the  
Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That Kencor installs a tank heater on the elevator for \$780.00
2. That there are sufficient funds in the Borough of Rocky Hill budget for this  
purchase as certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

By: \_\_\_\_\_

Rebecca P. Newman, RMC  
Borough Clerk

By: \_\_\_\_\_

Edward P. Zimmerman,  
Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby  
certify that funds for this contract are available from: \_\_\_\_\_.

\_\_\_\_\_  
Joseph P. Monzo, Chief Financial Officer

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on March 3, 2014.

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Rebecca P. Newman, RMC  
Borough Clerk



**RESOLUTION 2014 - 33**

**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**WHEREAS**, the Borough Hall Office is extremely cold during winter months;  
and

**WHEREAS**, Tom Bremner, Buildings and Grounds has researched a thermostat that can be programmed for 7 days and controlled remotely, therefore can be turned on and off from a smart phone when necessary; and

**WHEREAS**, Tom Bremner feels this will allow the office to have more time to heat up prior to opening the office; and

**WHEREAS**, Tom Bremner estimates that an amount not to exceed \$150.00 will cover the materials for this thermostat; and

**WHEREAS**, there are sufficient funds in the Borough's budget to pay for this purchase.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That Tom Bremner installs a smart thermostat in the Borough Office for an amount not to exceed \$150.00.
2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

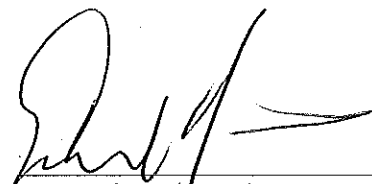
ATTEST:

By:



Rebecca P. Newman, RMC  
Borough Clerk

By:



Edward P. Zimmerman,  
Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from: \_\_\_\_\_

\_\_\_\_\_

Joseph P. Monzo, Chief Financial Officer

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on March 3, 2014.

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Rebecca P. Newman, RMC  
Borough Clerk

**RESOLUTION CANCELING IMPROVEMENT  
AUTHORIZATIONS FOR: GENERAL CAPITAL**

2014-34

WHEREAS, there currently exist unexpended balances for improvement authorizations in the General Capital Fund, and

WHEREAS, said improvement authorizations are for completely funded projects which contain excess balances, and


WHEREAS, it is the desire of the Township Council to cancel said excess balances in improvements,

NOW, THEREFORE BE IT RESOLVED, that the following authorizations be canceled and that said amounts canceled be transferred to capital fund balance

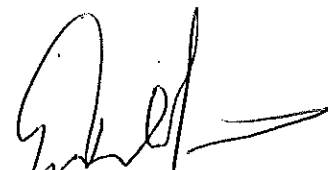
<u>Ordinance #</u>	<u>Name</u>	<u>Date Adopted</u>	<u>Total</u>
2001-03	Ambulance		10,296.08
2002-01	Repair Lemoire Circle	02/19/02	9,595.89
2002-05	Repair Tennis Court	6/17/02	154.36
2003-02	Storm Drains Crescent Ave	7/21/03	1,890.00
2004-12	Speed Humps- Montgomery and Princeton		181.00
2005-08	Montgomery Ave Rd Improvements	12/19/05	10,920.46
2006-05	Princeton Ave Drainage		14,546.84
2007-05	Fire Pumper		10,344.00
	Totals		57,928.63

ATTEST:

By:

  
Rebecca P. Newman, RMC  
Borough Clerk

By:

  
Edward P. Zimmerman,  
Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on March 3, 2014.

\_\_\_\_\_  
Rebecca P. Newman, RMC  
Borough Clerk